PEARSON CONSTRUCTION

REQUEST FOR PAYMENT / SUBCONTRACTOR BILLING

DATE:

SUBCONTRACTOR:

JOB NAME / ADDRESS:

CONTRACT DESCRIPTION:

SIGNED CONTRACT		APPROVED CHANGE ORDERS	
ORIGINAL CONTRACT SUM		(ALL CHANGE ORDERS MUST BE PREVIOUSLY APPROVED BY THE GENERAL CONTRACTOR)	
PREVIOUSLY SUBMITTED INVOICES (INVOICE # / DATE)	AMOUNT	PREVIOUSLY SUBMITTED CHANGE ORDERS (INVOICE/C.O. # / DATE)	AMOUNT
1	$	1	$
2	$	2	$
3	$	3	$
4	$	4	$
5	$	5	$
6	$	6	$
INVOICE(S) REQUESTED AT THIS TIME	AMOUNT	CHANGE ORDER(S) REQUESTED AT THIS TIME	AMOUNT
1)	$	1)	$
2)	$	2)	$
3)	$	3)	$
4)	$	4)	$
Less 10% Retention	$ -	Less 10% Retention	$ -
Invoice Payment Requested at this Time Less Retention	$ -	**Change Order Payment Requested at this Time Less Retention**	$ -
TOTAL INVOICES TO DATE Less Retention	$ -	**TOTAL C.O.'s TO DATE Less Retention**	$ -
Total Retention to Date		**Total Retention to Date**	
Total Balance to Finish including Retention	$ -	**Total Balance to Finish including Retention**	

I CERTIFY THAT ___ % OF THE CONTRACT WORK TO DATE IS (MARK ALL THAT APPLY): _____ COMPLETE

_____ INSPECTED

I CERTIFY THAT TAILGATE SAFETY MEETINGS HAVE BEEN PERFORMED: (_____) **Must be Initialed**

TAILGATE SAFETY MEETING TOPIC:_____ **Must provide a topic**

If you need help in developing your own Safety Program call: Kirk Herold - Safety Compliance @ 800-901-7926

***FOR THIS REQUEST TO BE PROCESSED, AN APPROPRIATE UNCONDITIONAL LIEN RELEASE FROM THE PREVIOUS BILLING CYCLE AND CONDITIONAL LIEN RELEASE FOR THIS REQUEST MUST BE INCLUDED.**

THE FOLLOWING LIEN RELEASES ARE INCLUDED WITH THIS REQUEST (MARK ALL THAT APPLY):

X CONDITIONAL UPON PROGRESS PAYMENT _____ UNCONDITIONAL UPON PROGRESS PAYMENT

_____ CONDITIONAL UPON FINAL PAYMENT _____ UNCONDITIONAL UPON FINAL PAYMENT

SUBMITTED BY:

Name Company

Signature Title

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